**LANE COUNTY SHERIFF’S OFFICE**

**Volunteer Application 125 E. 8th Avenue Eugene, OR 97401**

**The Lane County Sheriff's Office is committed to Equal Employment Opportunity, Diversity and compliance with the Americans Disabilities Act. Our commitment includes providing a respectful working environment that is free from discrimination and harassment in the workplace. The commitment is made by the Lane County Sheriff's Office in accordance with applicable Federal, State and Local laws and regulations.**

PLEASE PRINT CLEARLY to prevent a delay in processing your application

Last First Middle

Email

Address

City Zip

Home Phone Alt. Phone Volunteer Position Location

Driver's License # State Exp. Class

The following information is required to perform a criminal background check:

Birth Date

Birth State Social Sec # Height Weight

Eyes Hair

Have you ever been arrested or convicted of any crime or received a major traffic citation:  No

 Yes

If yes, list charges/locations

Since the age of 18, I have lived, worked, been stationed or gone to school in the following states:

Occupation

Employer

Address

Phone

Emergency Contact Relationship Day Phone Cell Phone

Emergency Address City, State Zip

Reference (name)

Relationship Occupation

Address

City, State Zip

Phone

Reference (name)

Relationship

Occupation

Address City, State

Zip

Phone

Reference (name)

Relationship

Occupation

Address City, State

Zip

Phone

Your availability for volunteer days and hours:

How long do you intend to volunteer: Available nights and weekends: Hours per week Please list the days and hours you are available to work:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Monday | Tuesday | Wed | Thurs | Friday | Sat | Sunday |

# VOLUNTEER POSITIONS AT THE JAIL

Route to: Special Services Deputy at LCAC

 AA/NA

 ART

 Clerical / Records

 Community Service

 Library  Religious

Other (explain)

# VOLUNTEER POSITIONS IN THE MAIN OFFICE

Route to: Volunteer Coordinator

 Crime Prevention Team

 Reception / Information Volunteer

 Chaplain

 Student Co-op

 Data Entry  Filing 

# SKILLS

Word  Excel  Access  Adobe  LEDS

Other (explain)

Please define your personal job skills:

I hereby certify that the information provided in my application is freely given, true, and complete. I understand that any false statements, answers, or any misleading information may be sufficient ground for immediate disqualification or dismissal at any time. I also understand that the Lane County Sheriff's Office will conduct a criminal background investigation and check my driving record. I authorize my employer, references and anyone contacted by the Lane County Sheriff's Office herein to release pertinent information about me in reference to the job that I will be performing including the way that I interact with others. I hereby release the Lane County Sheriff's Office from any liability or damage, which may result from obtaining the information requested. The Lane County Sheriff's Office may make copies of my signed authorization available to those contacted upon request.

I have read this application and understand the conditions included in it that pertains to my involvement in the organization and I give my consent for participation. I further give authorization to be fingerprinted and authorize release of information for use by Lane County.

Signature Date

**Return application to:**

**Lane County Sheriff's Office Attention: Operations Support Lieutenant**

**125 E. 8th Ave.**

**Eugene, OR 97401**

Revised 01/22/24

**Return application to:**

**Lane County Sheriff's Office Corrections/Jail Division Attention: Special Services Deputy 101 W. 5th Ave.**

**Eugene, OR 97401**